# **NEWPORT NEWS**

"Working Toward a Positive Future"

Published and Distributed by Newport Property Owner's Association

## NPOA BOARD SETS ASSESSMENTS FOR 2024

At the October meeting, the Board of Directors voted unanimously to keep the assessments at \$55 per month for 2024. The President announced at the Quarterly Meeting that not increasing the assessments creates a very tight budget considering current inflation. The Board will review the budget each quarter to determine if an increase will be necessary this year or next year.

The Board increased the fee for Amenity Cards to \$30 per household for the first card. The fee for annual boat launch also increased to \$30.

In addition to Amenity Procedures, the Board also adopted new Procedures for Collections and Deed Restriction Enforcement. These revisions were made in accordance with recent legislative changes to HOA laws.

The revised procedures are on Pages 4-7 and also on the association's website, newportpoa.com.

## **Winter Celebration**

Sunday, December 3, 2023 2:00 pm - 4:00 pm Gazebo Area—Newport Boulevard



#### MR. & MRS. SANTA HOT CHOCOLATE & COOKIES

Please bring an unwrapped toy to be distributed to families in need in our area by the Crosby VFD Ladies Auxiliary.

> LARGE YARD DEBRIS PICK UP WEEK OF 11/6/23

Call (281) 462-4199, Ext. 10 or e-mail pam@newportpoa.com to register Deadline to register 11/3/23

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#### ANNUAL MEETING ELECTION OF TWO DIRECTORS

Two Directors will be elected for a three-year term at our Annual Meeting on January 11, 2024. If you are interested in running for one of these positions, please complete the form on Page 3 and return it to the Management Office on or before November 22, 2023.

#### **ELECTRONIC AMENITY CARDS**

#### NPOA E-Cards expire on December 31st each year.

You will need a current e-card to access the:

Fitness Center, Lake and River Parks, Pool, Resident Discount for Golf, Stables, Storage Facility, Tennis Courts

The new or renewal charge is \$30 per household for the first e-card. A second e-card may be purchased for \$10, with a maximum of 2 e-cards per household. Please bring your e-card to the management office to have it renewed for 2024.

Boat launch fees will be \$30 for 2024.

## ASSESSMENTS ARE DUE ON THE FIRST OF EVERY MONTH

Assessments received <u>after</u> the last day of the month in which they are due, are subject to a monthly late fee of \$5.00 plus interest at the rate of 6% per annum. Payments more than four months late, are subject to an additional collection fee of \$15.00 per month.

For complete collection procedures, please visit our website at www.newportpoa.com .. Resident Documents.

## 2024 ASSESSMENTS / BUDGET

The approved budget for 2024 will be placed on the website by 12/31/23 for your review. Assessment coupons for 2024 will be mailed before December 1, 2023. <u>If you are on direct debit, you will NOT receive coupons and your debit amount will not change</u>.





#### **2024 ELECTION**

Two (2) volunteer Director positions will be up for election in January, 2024. If you would like to place your name on the ballot, please complete the questionnaire below and return to the Management Office no later than November 22, 2023.

#### NEWPORT PROPERTY OWNERS ASSOCIATION BOARD OF DIRECTORS QUESTIONNAIRE

Name: \_\_\_\_\_\_ Address:\_\_\_\_\_ Telephone: \_\_\_\_\_\_ Resident of Newport since: \_\_\_\_\_\_ Email:\_\_\_\_\_\_ Professional Background: Community Organizations you have belonged to as well as any past accomplishments: Why would you like to be a Director of the New Property Owners Association of Newport? Please include any unique qualities or characteristics you would bring to this position:

#### THE NEW PROPERTY OWNER'S ASSOCIATION OF NEWPORT INC. AMENITY ACCESS PROCEDURES Amended and Restated October 12, 2023

#### The following amenities are available to all Newport property owners or their tenants:

Swimming Pool Tennis Courts Fitness Center Park Area and boat access to Lake Houston Park Area, beach and boat access to San Jacinto River Pocket Park on Via Dora Community Room

Stonebridge Golf Course (reduced green fees)

#### In order to access the amenities:

Property owner must be in good standing. Property owners who are current on an established payment plan are considered in good standing.

Property owner or tenant must complete Usage and Indemnification Agreement.

For purposes of obtaining access to the amenities, a Tenant shall be a person or persons renting a single-family home for a lease term of one (1) year or more. Tenant must provide a copy of the Lease indicating the termination date and written authorization from the owner of the property granting permission for the Tenant to access the amenities.

#### Fees:

Amenity Card fee \$30 per household, due January 1<sup>st</sup> of each year. Extra amenity cards \$10 each. No more than two (2) cards per household.

Lake and/or River access fee - \$30 activation fee (one-time fee).

Boat Launch fee - \$30 per vessel owned by Property Owner/Tenant due January 1<sup>st</sup> of each year.

Fitness Center access fee - \$20 activation fee (one-time fee).

Community Room fee - \$150-four (4) hours plus \$100 refundable deposit.

Fees are subject to change by Resolution of Board of Directors All amenities are subject to Rules and Regulations available on newportpoa.com/resident documents.

This procedure was adopted by the Board of Directors on October 12, 2023.

#### THE NEW PROPERTY OWNER'S ASSOCIATION OF NEWPORT, INC. DEED RESTRICTION ENFORCEMENT PROCEDURES EFFECTIVE October 12, 2023.

Replaces Document Filed Under Harris County Clerk's File No. 2023-350040

Inspections will be performed every two weeks, weather permitting.

- When a violation is noted, a first letter will be sent to the homeowner notifying them of the violation and requesting the violation be cured within ten (10) days or the owner contact the association regarding a resolution of the violation.
- If the violation still exists on the second inspection, a second letter will be sent to the homeowner as required by Section 209 of Texas property law, giving the homeowner forty-five (45) days to either cure the violation or file an appeal with the Board of Directors. A picture of the violation will be included in this letter.
- Upon the expiration of the forty-five (45) day period, a final inspection of the property will be performed. If the violation still exists and the homeowner has not contacted management to resolve the issues, or requested a hearing before the Board of Directors, management will either file enforcement proceedings in JP Court or send the file to the association's attorney for enforcement.

#### ADDITIONAL CHARGES TO HOMEOWNER

- When the second letter is sent the homeowner will be charged an administrative fee of \$35.00 to cover the cost of the picture and special postage.
- Prior to sending the file to the association's attorney, ownership and bankruptcy searches will be performed and a fee of \$75 fee will be charged to the homeowner's account.
- When a lawsuit if filed in JP Court, the fine allowed under Section 202.004(c) of the Texas Property Code shall be \$50 a day from the date of the violation, provided said amount does not exceed the jurisdictional limits of the Court.
- When the file is sent to the association's attorney, the homeowner will be charged the attorney fees billed the association by the attorney, plus all court costs and incidental fees.

This policy was adopted by the Board of Directors on October 12, 2023.

#### Collection Procedures Effective September October 12, 2023 Replaces Document filed under Clerk's File No. RP-2023-339755

1. Coupons for the payment of annual assessments will be issued annually. The coupons will be mailed no later than December 1<sup>st</sup> of the preceding year. Included with the coupons will be a separate coupon for property owners desiring to pay annually/in advance.

2. A statement for any past due amounts (assessments, attorney fees and/or collection or administrative charges) will be sent to owners with a delinquent balance under separate cover.

3. Accounts that are more than 30 days past due will be charged a late fee of \$5.00 per month, together with a monthly interest charge equal to six per cent (6%) per annum of the delinquent assessment. Accounts that are four months delinquent will be charged a monthly collection fee in the amount of \$15 per month for every month thereafter until the account balance is brought current. Upon notification by certified mail, amenity access will be revoked until the account is brought current.

4. Statements for delinquent assessments will be mailed at least quarterly.

5. Payment plans will be available on delinquent accounts. When a payment plan is entered into, future collection fees will be suspended and late charges may be suspended against the account, provided the owner remains current under the terms of the payment plan. Pursuant to Section 209.0062 of the Texas Property Code, the term for re-payment under payment plans shall have a minimum of three (3) months and may not exceed eighteen (18) months in duration. There will be a one-time administrative fee of \$75 for preparation of the payment plan.

6. Accounts that are at least six (6) months delinguent will be reviewed by the Collections Manager. A search of the real property and bankruptcy records will be performed, and a notice of delinquency will be sent by first class mail to the last known address provided to the Association. If payment arrangements are not made within thirty (30) days of the notice of delinquency, a demand letter as required under Chapter 209 of the Texas Property Code will be sent to the property owner at the last known address via certified mail, return receipt requested ("209 Letter"). An administrative charge of \$75 to cover the expense for searches and postage will be assessed against the property owner's account. If payment arrangements are not made prior to the end of the forty-five (45) day period following the sending of the 209 Letter, the Board of Directors of the association may approve sending the owner's account to the association's attorney for collection. When an account is sent to an attorney for collection, the attorney will be provided with a current account history, copy of demand letter and green card. The Collections Manager, will direct the attorney to file all collection matters with open deed restriction violations in County or District Court. The Collections Manager shall direct the attorney to either immediately file a lawsuit in County or District Court or file an Assessment Lien against the delinquent owner's property ninety (90) days following the date of the 209 Letter for accounts with no deed restriction violations. The property owner's account shall be debited for the attorney fees when the association is billed by the attorney.

7. Once a judgment is obtained, it will be abstracted and filed in the real property records of Harris County, Texas. The Association may immediately proceed to foreclosure on past due accounts and judgments, after being reviewed by and as directed by the Board of Directors in any open Board meeting. The Board will also consider all other legal means for collection and enforcement of such past due accounts and judgments, which collection efforts may be implemented as directed by the Board.

**Collection Procedures (continued)** 

8. A status report on all payment plans will be presented to the Board at the Board's regular meeting.

9. Application of Delinquent Assessments. Pursuant to Article 209.0063 of the Texas Property Code, payments received from a property owner shall be applied to the owner's account in the following order of priority:

**Delinguent Assessments.** 

**Current Assessments.** 

Attorney fees in connection with the collection of delinguent assessments and all other charges, including collection costs, late fees, interest, self-help and administrative charges that constitute a lien on the property and could provide the basis for foreclosure. Other Attorney fees.

**Other Collection Costs.** 

Other Late Charges.

**Other Administrative Charges** 

This policy was adopted by the Board of Directors at its regularly scheduled meeting on October 12, 2023.

Notes to collection procedures:

**1.**The months shown above are based on a January to December fiscal year.

2. All collection action is halted when an approved payment plan is established and kept active (current).

3. All collections action is halted when a property owner files bankruptcy. The Manager will file a proof of Claim as a secured creditor when notice of the bankruptcy is received.

4. Whenever the Association sends a demand letter via certified mail, return receipt requested, a copy of that letter should also be sent to the addressee via regular mail.



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#### **NEW EMPLOYEE** AND NEW POSITIONS

Please welcome Susana Villarreal who has joined our team in accounting.

Carol Jones has retired as Community Manager and will continue with the Association as Collections and **Compliance Manager.** 

Teresa Platt has promoted to Community Manager. "As I the new Community Manager, I am excited to continue I to make Newport a great place to live. I have worked for Newport POA for 13 years as the Accounting Manager. I would like to thank Carol Jones for providing me with a great starting point. The I commitment to and knowledge of this community has been very beneficial. We can only grow from here."

MAKING ANY CHANGES TO THE EXTERIOR OF YOUR PROPERTY?

Please obtain approval prior to making all exterior improvements.

<u>ALL</u> improvements to the exterior of your home are subject to Architectural Control Committee (ACC) approval. Please make sure to submit a Home Improvement Request form (HIR) (red button found at www.newportpoa.com) for your exterior improvements.

Listed below are items that require ACC approval. This list is NOT all-inclusive:

- ~ Painting (color paint chip must be submitted)
- ~ Roofing
- ~ Flagpoles
- ~ Removing live trees from your property\*\*
- ~ ANY addition to an existing building

- ~ Installation/Replacement of walkways/driveways ~ Replacement of windows, gutters, wood, siding
- ~ Construction/installation of ANY building, including sheds
- ~ Construction of ANY patio
- ~ Addition to an existing patio
- ~ Fences—construction, installation, replacement or repair

Please refer to the Guidelines for **ALL** exterior improvements.

## If you have any questions regarding what is required to make exterior improvements to your home, <u>please contact Dina at (281) 462-4199, Ext. 14 or dina@newportpoa.com.</u>

To obtain a copy of the ACC Guidelines, please go to our website www.newportpoa.com. Copies are also available in the Management Office from Dina. The ACC normally meets the 1st and 3rd Thursday of every month (exception—month with five Fridays or Holidays).

#### HIR's must be submitted for review by 5:00 pm on the Monday before the meeting

\*\* Approval is not required for the removal of dead trees \*\*



Creative Corner Child Development Center

- o Outstanding Infant and Toddler Program
- o Preschool and Pre-K
- o WE OFFER A HIGHLY ADVANCED CURRICULUM
- o Exciting after school program
- Fun and exciting summer program with Academic Enrichment to keep students prepared for the school year

YOU'VE TRIED THE REST, NOW COME SEE THE BEST!

Contact us to schedule a tour:

HOURS: 6:30 am—6:30 pm

PH: 281-462-7403 Email: ccnewport@gmail.com

119 S. Diamondhead Blvd. Crosby, TX.

Tour our website for more details: www.CreativeCornerChildcare.net

# CONNECT WITH US

FOR UPDATES ON OUR FRIDAY NIGHTS LIVE MUSIC AND INFORMATION ON EVENTS AT THE GALLEY BAR & GRILL AT STONEBRIDGE.





WEBSITE www.stonebridge-newport.com



## **FRONTIER WASTE SOLUTIONS**

#### SERVICE DAYS

MONDAY/THURSDAY for the <u>SOUTHSIDE</u> of the San Jacinto River Authority Canal TUESDAY/FRIDAY for the <u>NORTHSIDE</u> of the San Jacinto River Authority Canal

#### Please have your household waste to the curb by 7 a.m. to ensure service that day.

#### YARD WASTE DAYS

FIRST COLLECTION DAYS OF THE WEEK (MONDAY/TUESDAY)

- Trees, shrubs, brush trimming and fencing (no greater than 4 feet long, no branches exceeding 4 inches in diameter, bundled and tied in bunches of no more than 50 pounds)
- Yard Waste (grass clippings, leaves, weeds, etc.) must be in bags or trash cans not exceeding 50 pounds a piece

#### **HEAVY TRASH DAYS**—furniture and/or appliances

SECOND COLLECTION OF THE WEEK (THURSDAY/ FRIDAY)

#### HEAVY TRASH IS NOT:

- Construction and demolition waste
- Concrete, wood, brick, storm debris
- Home improvement projects, roofing material

Email: NewportMUD@frontierwaste.com Website: www.frontierwaste.com

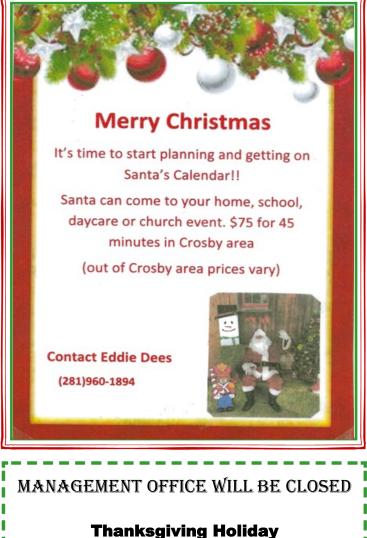
## 936-258-9035



MANAGEMENT OFFICE CLOSED

NOVEMBER 1, 2023 DECEMBER 6, 2023 www.centerpointenergy.com/outage and file a report

> OR call 713-207-2222 to report the outage.



November 23 & 24

**Christmas Holiday** December 25 & 26

New Years Holiday January 1

## To Request a Mailed Newsletter

Please call Pam 281-462-4199, Ext. 10.



NPOA WEBSITE <u>www.newportpoa.com</u> Community Manager - Teresa Platt (281) 462-4199, Ext. 13 <u>tplatt@newportpoa.com</u>

Constable (non emergency) Emergency 911 281-427-4791

**Emergency 911** 

281-328-6984

281-999-3191

Crosby Volunteer Fire Dept.Emergency 911(non emergency/information281-328-2300

Crosby EMS (non-emergency information)

281-328-6810 **281-462-8429** 

**Crosby Post Office** Crosby/Huffman Chamber Harris County Animal Control

Harris County PCT 3713-274-3100(submit a service request)713-274-0930Parks & Park Reservations713-274-0930Senior Citizen Bus Program832-927-6820Main Office713-274-3000Commissioner Tom Ramsey - Pct. 3281-463-6300

 Newport MUD
 281-324-9803

 Center Point Customer Service
 713-207-2222

Health Department – (Environmental)713-439-6016Harris County Attorney713-755-5101Harris County Pollution Control713-920-2831

Frontier Waste Solutions936-258-9035Crosby Community Center281-462-0543Senior Adult Program281-893-3726Sweetwater Pools281-988-8480

Stonebridge at Newport Golf Club 281-328-3576

**Environmental Division of Public Health 713-439-6270** (To Report Abandoned Houses to Harris County) NEWPORT POA 2102 Country Club Dr. P. O. Box 1362 Crosby, TX 77532 PRSRT STD U.S. POSTAGE PAID CROSBY, TX PERMIT NO. 80

ECRWSS



# Wishing each Newport Family a Safe and Happy Holiday Newport POA Board and Staff

#### **NEWPORT MANAGEMENT OFFICE**

2102 Country Club Drive, Crosby, TX 77532Hours 8:30—5:00 Monday thru Friday281.462.4199Closed for lunch each day from Noon to 1 p.m.

#### STAFF

Pam, Ext. 10 **Customer Service, Community Room** Carol, Ext. 11 **Collections and Compliance** Cindy, Ext. 12 Admin Assistant, Stables, Storage Teresa, Ext. 13 **Community Manager** Dina, Ext. 14 **Architectural Control** Carolina, Ext. 15 **Deed Restriction Auditor, Se Habla Español** Yanet, Ext. 16 Deed Restriction Auditor, Se Habla Español Maria, Ext. 17 Amenity Cards, Se Habla Español Heather, Ext. 18 Accounting Susana, Ext. 19 Accounting, Se Habla Español

#### **COMMUNITY MANAGER**

Teresa Platt 281.462.4199, Ext. 13

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